

MILL CREEK COMMUNITY ASSOCIATION
REQUEST FOR MODIFICATION

Homeowner Name: _____ Address: _____

E-mail: _____ Phone: _____ Date _____

IMPORTANT: The Architectural Review Committee has sixty (60) calendar days to complete review of this request and render a decision. Work should commence on receipt of an approval. The decision refers to the specific request herein, and does not apply to any other lot or any other homeowner.

TYPE OF MODIFICATION(S)

FENCE, PAINT, or SHED: PLEASE USE APPROPRIATE FORM FOUND AT MILLCREEKHOA.ORG

- RECREATION EQUIPMENT: *Must include type, placement on lot survey with yellow highlighting, location, image (photo or drawing), and description.*
- LANDSCAPING: *Must include type, placement on lot survey with yellow highlighting, location, image (photo or drawing), and description.*
- SCREENING: *Must include type, location, image (photo or drawing), and description.*
- STRUCTURE ADDITION/MODIFICATION: *Must include type, placement on lot survey with yellow highlighting, location, image (photo or drawing), and description.*
- OTHER: *Must include type, location, image (photo or drawing), and description.*

OTHER SUPPORTING INFORMATION(S):

Attach additional info if necessary

Return to: Visit <http://millcreekhoa.org/contact> for management company contact info

ARCHITECTURAL REVIEW COMMITTEE ONLY

Date Received: _____ Date Reviewed: _____ Reviewed By: _____

Disapproved Approved Conditional Approval (explanation): _____

REQUEST FOR RECONSIDERATION

NOTE: This document should only be used if there is new or supporting data available to support a reversal of an ARC denial. For instance a fence is rejected for style, size, and color. The homeowner then decides to select a compliant fence. The ARC will attempt to make a determination in a timely manner, but sixty (60) days timeframe commences from receipt of the reconsideration, not receipt of the original request.

Management Company: _____ Mgmt Contact: _____

Community: _____ Lot: _____ RFM Received: _____

Customer Name: _____ Address: _____

BASIS FOR RECONSIDERATION- *Please describe the reason for this request.*

Return to: Visit <http://millcreekhoa.org/contact> for management company contact info

ARCHITECTURAL REVIEW COMMITTEE ONLY

Date Received: _____ Date Reviewed: _____ Reviewed By: _____

Disapproved- Original Decision Stands

Approved- Original Decision is Overturned

Conditional Approval (explanation): _____

DON'T FORGET TO ATTACH THE ORIGINAL REQUEST!

No. _____
ARC Use only